



# Ruishton and Thornfalcon Neighbourhood Plan Meeting of Project Team

## Notes of meeting held on 2<sup>nd</sup> October 2018

**Present:** Steering group members – Jim Claydon (JCI), Roy Bulgin (RB), Doug Lowe (DL), Dave Duke (DD) and Catherine Faulkner (Neighbourhood Plan Administrator)  
Other volunteers: Susan Sherry (SS), Judy Cottrell (JCot), Mike Helligs (MH), Stewart Thorne (ST), Ian Tucker (IT), Jasmine Riches (JR), John Capstick (JCap)  
Also invited and attended: Sarah Capstick (SCap)

### 1. Apologies

Mike Marshall (MM), Bridget Dickinson (BD), Andrew Lukes (AL)

### 2. Declarations of Interest

Jim Claydon declared a general interest as he is the Chair of CCS (Community Council for Somerset).

### 3. Notes of the last meeting

It was agreed that the notes of the last meeting (24/5/18) were accurate.

- a) The Administrator to circulate the email addresses for the Deane Councillors to members of the Project Team – completed
- b) SS to meet with the Administrator to type up the notes of the summary of the Environmental Report – completed

### 4. Key Issues Report and policy development

SCap was welcomed to the meeting. SCap had been invited to the meeting due to her interest and experience as a cyclist within the Parish.

JCI explained that two reports had been received from the Planning Consultant contracted to provide the NP group with the Key Issues for the Parish (previously circulated to the group). The Key Issues pull together all the information we have gathered so far and forms our evidence base. These reports are split into two, National and Local policies and strategies, and Ruishton, Thornfalcon and Henlade matters. These two documents contain all the background policy information needed for the NP.

JCI added that we have already drawn up the Vision and Objectives and now must put detail into the policy element of the plan. These policies need to deliver the vision and objectives.

JCI explained that the report is laid out in layers and funnels the information down to the final section which is a summary of all the issues and evidence. The consultant has also filtered out some issues that are not for the plan or policies but may influence priorities for developing outside the plan in the future. These have been highlighted to the Parish Council.

ST raised that there were no flooding maps in the Key Issues report and this is a major issue for our Parish. **Action:** The Administrator to review the flood maps with the consultant.

## **RUISHTON AND THORNFALCON PARISH COUNCIL**

**NEIGHBOURHOOD PLAN ADMINISTRATOR:** Mrs C Faulkner

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JCI took the group through the policy packs and example policies and explained that they can be adapted or changed as needed or new ones written. The group broke up into a workshop format and considered possible policies for their area of interest. JCI will pull together the policies from the work completed at this meeting and produce a first draft. He explained that there may still be some gaps and we may need to do further work on them, but this would be the first base from which to work from. **Action:** JCI to pull together the work on the draft policies from this meeting and produce a first draft.

#### **5. Project Plan review**

The Administrator explained that the Project Plan had not been issued as it was under review by the Steering Group to reflect the stage of policy development and A358.

#### **6. Next Steps/Any Other Business**

The Administrator explained that the forecast for Friday which is when the park consultation event is being held, is not good. An assessment will be made on Friday and a decision made as to whether it can go ahead or be moved to an alternative date.

#### **7. Date of Next Meeting**

The date of the next meeting will be before Christmas as the A358 decision is due by then. The date will be confirmed in due course.

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