



Ruishton and Thornfalcon Neighbourhood Plan Steering Group

Notes of meeting held on 22nd October 2018

In attendance: Mike Marshall (MM), Roy Bulgin (RB), Doug Lowe (DL), Jim Claydon (JCI), Dave Duke (DD) and Catherine Faulkner (Administrator)

1. Apologies

There were no apologies.

2. Declaration of Interest

JCI declared an interest as he is Chair of CCS.

3. Notes of last meeting (24th September 2018)

All agreed minutes were correct.

Update on action items:

- a) The Administrator to copy type Sue Sherry's summary report of the environment appraisal for junction 25 and send it to JCI and ST – this has been completed and sent to ST including the flood maps.
- b) The Administrator to send the non planning issues to the Clerk for the Parish Council to consider as they are key messages from parishioners – completed. **Action:** MM to raise "Non planning issues" under the Neighbourhood Plan item on the Parish Council agenda for their information and consideration for future planning.
- c) ST will double check this is the complete map from Natural England – completed and updated
- d) The 2 reports to be sent to the Clerk for circulation with the next agenda of the Parish Council for their information – this was raised at the last Parish Council meeting. There were no points raised.
- e) The Administrator to see if the Village Hall Committee had met and discussed issues and aspirations for the Hall – the Administrator advised that she is awaiting a meeting with Stuart Thorne.
- f) The Administrator to print pictures of different play equipment to prompt thoughts and discussions – to be provided for 27th October 2018
- g) The Administrator to arrange a date with the Steering Group members and seek a consultation meeting with Stoke St Mary Parish Council – the Administrator advised that Stoke had been offered 12/11/18 as a meeting date and she was awaiting their reply
- h) The Administrator to write to the other Parish Councils (except for Creech St Michael as ongoing meetings were being held), sending them the Vision and Objectives, and asking them if they wish to make any comment – the Administrator advised that she had had an acknowledgement from West Monkton PC but had not heard from any others to date.
- i) The Administrator to update the Project Plan with the agreed changes and to ask the Clerk to put it on the Parish Council agenda as an update and for agreement – for discussion under item 7
- j) The Administrator to obtain the Key Issues report in a Word format from ST - completed
- k) JCI to draft the policy packs information for the Administrator to circulate to the Project Team - completed
- l) The Administrator to write a Newsletter article thanking the community for coming to the park consultation event if the event is held, or for there to be no article if the event is not held or there are no attendees – no article was submitted as the event was postponed.



4. Developing Policies paper (previously circulated)

JCI had previously circulated a summary report. He advised that there were some gaps and repetition and, whilst the policies selected by the Project Team were not written specifically for our parish, they give a steer on what the group want to be included or feels would be appropriate for our policies. It was felt that as we do not know the decision of the A358 route, it was not the appropriate time to be working up the policies themselves. However, it was agreed that a framework for the policy section of the document would be a good way forward to enable future population.

It was felt that, at some future point, a sense check back to the evidence base would be needed to ensure everything in the evidence base had been covered. In addition, appropriate wording of the policies would be needed to try to ensure there were no loopholes. It was agreed that a consultant would probably be needed to tie down policy wording after the A358 decision is made. **Action:** JCI to produce a framework for the policy section of the NP document.

5. Budget update

The Administrator advised that there is currently £10,000 in the parish council funds. In addition, there is the possibility of being able to apply for another £4,250 grant money between now and the end of our plan. It is likely that the parish council will provide another £5,000 in April 2019 through its precept giving a total of £19,250 possible future funding available.

The Administrator explained that it would be important to consider the timings of the remainder of the project and decide what could be grant funded so that grants can be applied for and completed within the timescales. Due to this, it was agreed that the next stage of developing the policies would be funded from the parish council funds.

It was agreed that the remaining larger costs would be The Administrator suggested contacting ST for approximate costs from his experiences, and to also contact the Clerks of Creech St Michael and Bishops Lydeard to see if they could give estimated costs for any of these areas of work. It was also suggested that Anne Rhodes at TDBC be contacted to ask who pays for the pre-consultation and formal consultation processes. **Action:** The Administrator to contact ST and the Clerks of Creech St Michael and Bishops Lydeard for approximate costs for policy development, plan writing, public consultation and site appraisals. **Action:** The Administrator to contact Anne Rhodes at TDBC to clarify who pays for the pre-consultation and formal consultation processes and of possible costs.

6. Highways England's Designated Fund - <https://www.gov.uk/guidance/highways-england-designated-funds>

JCI explained that there is a benefits and legacy group at Highways England (HE) who have talked about funding for the opportunity to improve the old A303 once it is moved, including low noise surfacing of the road, wildlife habitats, solar energy, cycle paths amongst other things. It is assumed that this would also be available for the old A358. What is not clear at present is how this fund is bid for. **Action:** JCI to research further how to apply for potential HE benefits and legacy funding.

7. Project Plan Review

The Administrator advised that she had updated the plan following the last meeting but to ensure the pre-submission consultation being completed by the end of September 2019 had had to reduce the period for the NP to be presented at a Parish Meeting to a period of 3 weeks rather than 4. In addition, the sites appraisal period overlaps the drafting of the NP. It was agreed that the overlap would be ok as there were no site appraisals proposed at present and



this could be moved if necessary and, depending on when the A358 decision is made, all dates may need to be moved accordingly.

8. Date of next Project Team meeting and agenda

It was agreed that, subject to room availability, the next meeting would be held on Monday 3rd December at 7pm in the Village Hall Meeting Room (*this meeting was booked for Tuesday 4th December due to room availability*). Mince pies, sherry and orange juice would be available.

The agenda to include policy framework update and be confirmed at the next meeting of the Steering Group.

9. Newsletter

Action: The Administrator to write a Newsletter article thanking the community for coming to the park consultation event if the event is held, or for there to be no article if the event is not held or there are no attendees.

10. Next Steps/Any other business

JCI advised that he has spoken with ST regarding the issue of TDBC having a 5-year land supply as raised through the Wellington Gladman appeal. ST had agreed with JCI's view that this remains unresolved. There was still no date for the appeal regarding Creech.

It was reported that there was no decision to date of the planning submission at Bishops Lydeard for 173 dwellings. The parish council had objected as it is against the Vision etc within their NP, but officers were recommending approval.

11. Date of Next Meeting for Steering Group

The date of the next meeting is 10am Monday 26th November 2018 at Parklands.